MEHMET AKİF ERSOY UNIVERSITY

RUDIMENTS OF APPLICATION, ADMISSION AND REGISTRATION

1. GENERAL TERMS

1.1-Valid Applications

The applicants to apply for admission to the programs having quotas for foreign students should;

a) get the minimum score from the exam(s) announced,

b) be high school graduates or final year students in high schools.

1.2-Invalid Applications

Applications of

a) TR citizens,

b) TRNC citizens (excluding holders of TRNC high school diplomas and GCE AL examination results),

c) holders of double citizenship one of which is TR,

d) holders of double citizenship one of which is TRNC (excluding holders of TRNC high school diplomas and GCE AL examination results),

e) holders of TR high school diplomas who have renounced their TR citizenship while holding a double citizenship or holders of TRNC high school diplomas who have renounced their TRNC citizenship as of 2011 while holding a double citizenship,

f) holders of TR citizenship and a TRNC high school diploma (excluding holders of GCE AL examination results),

g) individuals having been expelled from a higher education institute in Turkey due to disciplinary action

shall be declared null and void.

2. APPLICATION

(1) Applications shall be made to the Foreign Students Office within the Registrar’s Office on the dates specified in the academic calendar of Mehmet Akif Ersoy University. Applications not made in due course of time shall not be accepted.

(2) Candidates can apply to three programs at most. These programs are specified in Foreign Students Admission Application Form of Appendix 1.

(3) Documents required and conditions or elucidations -if any- shall be announced via the web site of the University; www.mehmetakif.edu.tr.
2.1-Required Documents for Application

a) Application form filled out and signed by the applicant,
b) certified copies of high school diploma (document of academic credentials for students in the term of graduation at the time of application) and the certified copy of its Turkish translation notarized by the public notary or Turkish Representatives in Foreign Countries,
c) transcript displaying the marks of the applicant’s courses in high school and certified copy of its Turkish translation,
d) certified copy of the exam result notarized by the public notary or Turkish Representatives in Foreign Countries,
e) 2 passport photographs (The photographs should be taken over the last six months, with a front view, head uncovered, unmistakable profile.),
f) official or notarized document to prove that the applicant possesses the amount of money defined and announced by the Administrative Board of the University every year to inform the applicants of the living standards in Turkey.
g) an envelope with the applicant’s address written and a stamp affixed on.

2.2-Recourse and Date of Application

Applications shall be made to Mahmet Akif Ersoy University Registrar’s Office between 18 July and 5 August 2011 by mail or in person. Applications not made in due course of time shall not be accepted.

Application Address:
Mehmet Akif Ersoy Üniversitesi
Öğrenci İşleri Dairesi Başkanlığı
Yabancı Uyruklu Öğrenci Ofisi
TR-15100 MERKEZ / BURDUR - TÜRKİYE
Telephone : +90 248 213 11 93
E-mail: oidd@mehmetakif.edu.tr
For further information:
Contact Advisors for Foreign National Students.

3. DECLARATION OF THE RESULTS AND ENROLLMENT

(1) Results of placement and application evaluations are announced on the web page of the University. Applicants entitled to enroll in a program are sent “acceptance letters”. The letters in question shall be sent to their formerly enounced addresses.

(2) Enrollment dates shall be announced on the web page of the University. Through the agency of IT department and the packaged program, registrations shall be done in the related departments. The list of required documents shall be broadcast on the web page of the University along with the results.

(3) Required documents for enrollment are as follows:
a) The original copy of the high school diploma/provisional certificate of graduation and the certified copy of its Turkish translation notarized by public notary or Turkish Representatives in Foreign Countries,

b) Certified copy of the high school diploma equivalence certificate notarized by Turkish Ministry of National Education, one of the Provincial Directorates for National Education or Turkish Representatives in Foreign Countries,

c) Transcript displaying the marks of the applicant’s courses in high school and certified copy of its Turkish translation notarized by public notary or Turkish Representatives in Foreign Countries,

d) Original copy of the exam result paper,

e) Certified copy of the pages of the passport displaying personal identifying information and period of validity notarized by the public notary or Turkish Representatives in Foreign Countries,

f) Student visa to be taken from Turkish Representatives in Foreign Countries (to be taken from Turkish Embassy),

g) If available, a foreign language competency certificate with international validity along with the certified copy of certificate in Turkish proficiency notarized by the nearest Turkish Representative in their country,

h) Certificate of domicile,

i) 10 photographs of 4.5 X 6.0 size (The photographs should be taken over the last six months, with a front view, head uncovered, unmistakable profile.)

j) Bank receipt proving the tuition fee is paid,

k) Exposition made with the subsistence warranty form,

l) Verified copy of the general health insurance policy (students are required to take out a health insurance policy every year prior to re-registration).

4. ENROLLMENT SCHEDULE

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<th>Event</th>
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<td>18 JULY-05 AUGUST 2011</td>
<td>Preregistration for Foreign National Students</td>
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<td>09 AUGUST 2011</td>
<td>Declaration of the Results</td>
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<tr>
<td>17 AUGUST 2011</td>
<td>Proficiency Exam for Turkish Language</td>
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<td>05-09 SEPTEMBER 2011</td>
<td>Enrollment Period of Foreign National Students</td>
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<td>12 SEPTEMBER 2011</td>
<td>Declaration of Additional Placement for Foreign National Students</td>
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<td>Proficiency Exam for Turkish Language</td>
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<td>22-23 SEPTEMBER 2011</td>
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